

**ARTICLES & PROCEDURES**  
OF THE  
**LAW ENFORCEMENT STEERING COMMITTEE**  
OF THE  
**AMERICAN FEDERATION OF GOVERNMENT EMPLOYEES**  
**AFL-CIO**

**ARTICLE I**  
**NAME**

This organization shall be known as: The American Federation of Government Employee's Law Enforcement Committee (AFL-CIO).

**ARTICLE II**  
**OBJECT**

The object of the AFGE Law Enforcement Steering Committee (*LESC*) is to provide assistance to all law enforcement personnel within AFGE by providing unity of action in all matters affecting the mutual interest of Law Enforcements personnel, nationally.

The AFGE Law Enforcement Steering Committee will strive to provide an environment that promotes professional development, acknowledges Law Enforcement contributions, and supports collaborative efforts in furthering the betterment of working conditions for all of Law Enforcement.

**ARTICLE III**  
**MEMBERSHIP**

Membership is open to any individual who is a current member in good standing of the American Federation of Government Employees and occupies a position classified under the GS-0007 Corrections Officer, GS-0025 Park Ranger (Law Enforcement), GS-0082 United States Marshall Service, GS-0083 Police Officers, or GS-1800 Investigative Group (performing law enforcement duties) classification series or other law enforcement positions approved by the Law Enforcement Committee.

**ARTICLE IV**  
**EXECUTIVE BOARD**

**Section 1. Executive Board Membership.**

The Executive Board of the Law Enforcement Committee shall consist of one appointee each from the BOP Council, Border Patrol Council, ICE Council, VA Council, DEFCON, FPS Local and one from the District 14 NVP for Law Enforcement within the DC Government. Each appointee will serve at the pleasure of any appointing authority.

## **Section 2. Committee Chair, Vice-Chair and Secretary**

Selection of the Committee Chair, Vice-Chair and Secretary shall be made by the Executive Board during their annual meeting.

## **Section 3. Duties.**

The duties of the Chair, Vice-Chair and Secretary are:

### **(a) Chair.**

The Chair shall be the presiding officer over all Regular, Executive and Special meetings and assembly. The Chair shall be an Ex-Officio member of all sub-committees and shall have the responsibility of performing all general duties relevant to the business of the Committee. The Chair is also responsible to submit the Committee's annual report for the NEC's Fall meeting which includes Committee activity from the previous year and projected plan for the following year.

### **(b) Vice-Chair.**

The Vice-Chair shall assume the duties and responsibilities of the Chair if the Chair is unavailable. They will also perform any functions delegated to them by the Chair.

### **(c) Secretary**

It shall be the duty of the Secretary to keep a complete record of all the proceedings of the Law Enforcement Committee. The Secretary shall keep all past meeting minutes and those minutes shall be turned over to any succeeding Secretary. The Secretary shall complete the required annual report required for the NEC fall meeting for review and signature by the Chair.

## **ARTICLE V MEETINGS**

### **Section 1. Annual Meeting**

The annual meeting shall be held in conjunction with the AFGE Legislative Week. The annual meeting is a regular meeting and shall be for the purpose of selecting the Chair, Vice-Chair and Secretary and receiving reports. The Secretary shall provide their written reports to be read and submitted for record.

### **Section 2. Regular Meetings**

The dates and locations of regular meetings for any year shall be discussed before the adjournment of that year's annual meeting. The number of meetings during the year will be based on the needs of the Law Enforcement Committee.

### **Section 3. Executive Board Meetings**

Executive board meetings may be called by the Chair or by any three members of the executive board. Executive board meetings shall be to conduct business or address matters of a sensitive nature. The Executive Board will determine which, if any, members may be present for an Executive Board meeting based on a majority vote of the Executive Board members present.

#### **Section 4. Special Meetings**

A special meeting may be called by the Chair or by any three members of the Executive Board. Special meetings shall be to conduct business that cannot wait until the next scheduled regular meeting or in the event that a regular meeting has been called but a quorum cannot be met. The date and location of any meetings shall be determined by the authority calling the meeting.

#### **Section 5. Quorum**

A simple majority of the properly appointed Executive Board members, one of which must be the Chair or Vice-Chair, will constitute a quorum to conduct business.

#### **Section 6. Order of Business for Meetings**

1. Meeting called to order.
2. Pledge of Allegiance.
3. Sign in sheet to be passed to record Officers and members present.
4. Reading and approving of the minutes of the previous meeting.
5. Report of the Officers.
6. Report of standing committees.
7. Report of special committees.
8. Reading and approving of bills and communications.
9. Chair, Vice-Chair and Secretary selections (if necessary).
10. Unfinished business.
11. New business.
12. Adjournment.

### **ARTICLE VI COMMITTEES**

#### **Section 1. Committees**

The Chair shall appoint sub-committees to consider, investigate or take action on certain matters. The Chair may delegate the authority to appoint sub-committee members to the sub-committee Chair. The sub-committees area of responsibility and scope of authority will be clearly defined by the Executive Board. Sub-committee Chairs are responsible to report back to the full Committee.

### **ARTICLE VII PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Law Enforcement Committee in all cases to which they are applicable and in which they are not inconsistent with these Articles & Procedures and any special rules of order the Committee may adopt.

**ARTICLE VIII**  
**AMENDMENT OF ARTICLES & PROCEDURES**

**Section 1. Amendments**

These Articles & Procedures may be amended at any regular meeting of the Law Enforcement Committee by a two-thirds vote of the members present or by majority vote of the Executive Board after polling their appointment authority.